

Citrus County Aviation Advisory Board
June 12, 2008

MEMBERS PRESENT:	FBO, COUNTY STAFF & CONSULTANTS:	ALSO PRESENT:
Kennedy Smith, Chairman Leonard Frishman George McDonald Mike Richie Russ Linstrom	Quincy Wylupek, Engineering Project Manager Joanna Coutu, Community Development Planner Madelyn Robinson, Engineering Secretary Tom Davis, Crystal River Airport FBO Dick Seaman, Owens Air Service	Gudi Davis, Citrus County resident Danielle Dixon, Citrus County resident Laura Dixon, Citrus County resident Shan Dixon, Citrus County resident Terry Dransfield, Citrus County resident Bob Frybarger, Spring Hill resident Meredith Kupcho, Citrus Aviation Assoc. John S. Ohle, AOPA Representative Bud Shaffer, Citrus County resident
MEMBERS ABSENT: Roland Smith		

The Citrus County Aviation Advisory Board (AAB) met in regular session on Thursday, June 12, 2008, in Room 166 at the Lecanto Government Building. Chairman Kennedy Smith called the meeting to order and after determining that the AAB had a quorum, he asked everyone in attendance to please stand and say the Pledge of Allegiance.

A motion was made by Leonard Frishman to postpone the July 10, 2008 meeting due to a lack of a quorum; it was seconded by Russ Linstrom. The motion to postpone the AAB meeting until August 14, 2008 was approved unanimously.

APPROVAL OF MINUTES:

Russ Linstrom made a motion to approve the minutes; it was seconded by George McDonald. The May 8, 2008 Minutes were approved unanimously.

OPEN TO THE PUBLIC:

There were no questions or comments to the AAB from the public.

NEW BUSINESS:

Presentation of Certificate of Recognition – Kennedy Smith

Chairman Kennedy Smith and Meredith Kupcho, President of the Citrus Aviation Association, presented a Certificate of Recognition to Danielle Dixon for completing flight training she received from Crystal Aero Group. The John E. Kirk Aviation Scholarship is for \$6,600 and is available to Citrus County high school students. Her training started at the beginning of the school year and needed to be completed by at the end of her senior year. Danielle Dixon will be going to the Naval Academy in the Fall.

**Proposed Changes Reflecting the Adopted
Inverness Airport Master Plan – Joanna Coutu**

Joanna Coutu of Community Development informed the AAB, that the adopted Master Plan is to be incorporated into the Comprehensive Plan according to State of Florida requirements. Mrs. Coutu provided a draft of the Plan changes for the AAB to review and provide comments. The proposed change to the Comp Plan is a six month process.

Airspace Height Limitations Map of Airports – Quincy Wylupek

Quincy Wylupek said the Airspace Digital Mapping CADD file has been updated by Hoyle, Tanner & Associates, Inc. These mapping files reflect protecting the proposed precision approaches.

OLD BUSINESS:

Underground Electric Line at Crystal River Airport – Quincy Wylupek

Quincy Wylupek informed the AAB that Ray Clark of the Florida Department of Transportation (FDOT) is looking into funding assistance for placing the electric line underground. Mr. Clark said he will speak with the US19 widening FDOT Project Manager, to see if the power line relocation could be incorporated into that Project. If so, burying the electric lines underground would be paid for by the US19 project.

Outcome of Board Actions – Quincy Wylupek

Quincy Wylupek said the FAA grant applications for the Crystal River Taxiway Relocation and Inverness Runway/Taxiway Relocation and Extension projects were approved by the BOCC.

Representative Ginny Brown-Waite

Representative Ginny Brown-Waite's staff will be in our area on June 13th, July 11th and August 8th at Citrus County Resource Center from 9:00-10:00 am. Mike Richie said he spoke to Senator Nelson regarding Citrus County's Airports and Senator Nelson's direction was to send a letter to his office, after which he'll meet with Rep. Brown-Waite. Mike Arnold will draft the letter to Senator Nelson regarding funding for the airports.

STAFF REPORTS:

Project Updates – Quincy Wylupek

- Apron at Inverness Airport – Contractor has started paving; work should be completed by months end.
- AWOS at Inverness Airport – Held a preconstruction meeting on May 28, 2008, the kick-off meeting will be on site on June 16th. Surveyors will start June 16th and the clearing of the trees will begin on June 17th. The weather equipment has been ordered.
- Boy Scout Building at Inverness Airport – The Boy Scouts are interested in the site located by Cooper State Park, although it is smaller than the space they have now. Waiting to see if parcel next to this site is for sale. Another site being evaluated is the FDOT surplus land on U.S. 41.
- Land Acquisition at Crystal River Airport – Mr. Maloof has agreed to sell his parcel of land, adjacent to the airport, for the appraisal value of \$35,000. This was approved by the BOCC on 6/10/08.
- Taxiway at Crystal River Airport – Now that the bids came in on 6/10/08, the final grant application will be sent to the FAA.
- Spillpad at Crystal River Airport – HTA's Scope of Work was sent to the County Administrator for his approval.

Painting of Hangars at Crystal River Airport

The maintenance hangar/FBO building is complete. The T-hangar is on-going.

PRESENTATIONS:

There were no presentations.

FUTURE ITEMS TO BE DISCUSSED:

FBO Lease

Quincy Wylupek informed the AAB that the Inverness FBO Lease needs to be renegotiated as it is due to expire August 31, 2008. It was decided that Business Plans should be developed before the FBO lease is renegotiated. An RFP for the development of Business Plans will be drafted and advertised. These Plans will help staff to establish fair market values for the various leases on the airports. This will delay the renegotiating of the Inverness Airport FBO Lease 3-6 months.

Date of next Aviation Advisory Board Meeting

The next AAB meeting is on Thursday, **August 14, 2008 at 3:00 p.m.**, at the **Lecanto Government Building in Room 166.**

Adjournment – 3:25 p.m.:

There being no further business to come before the Aviation Advisory Board, a motion to adjourn was made by Leonard Frishman and seconded by Mike Richie. The motion carried unanimously.

Respectfully submitted,

Madelyn Robinson

